

EXCELLENCE AWARDS 2018

GUIDELINES

OVERVIEW

Any resident of the North Shore and Bowen Island may nominate a Business or Person for an Award of Excellence. Business Owners and Managers may nominate themselves; however, self-nominations require endorsements from one or more verifiable members of the community who can support the accuracy of your submission. No current Chamber Board Directors are eligible for nomination or to nominate a business or individual. Chamber members may be nominated or nominate others, but nominees aren't required to be, or advantaged by, being Chamber members. Recipients are selected on a merit and achievement basis after rigorous independent panel discussion and evaluation of submission quality.

Nominations OPEN Monday February 5, 2018

Nominations CLOSE Friday February 23, 2018 at 5:00pm

*In order to be considered as a finalist, all nominees must complete a questionnaire in full, with supporting documentation, on or before the deadline. Deadline for questionnaire submissions and supporting material **Friday March 9, 2018, 5:00pm** (Questionnaires will be sent to nominees once nomination forms are received.)*

*Recipients will be chosen by panels of recognized independent community service leaders with no vested interest in the outcome and who are **not** Chamber board members, along with past year winners. There will be **THREE** finalists in each category, which will be notified prior to announcement of their nominations in the Chamber e-newsletter and in social media.*

*The **WINNERS** of the Excellence Awards will be announced **LIVE** at the Awards Dinner on Wednesday, April 25, 2018. Prior to announcement of each category, a 1-minute Chamber prepared slide show/film will be presented, based on photos and voice over provided by each nominee.*

**WEST VANCOUVER CHAMBER OF COMMERCE
EXCELLENCE AWARDS 2018
NOMINATION CRITERIA**

***For Nominators:** Any resident of the North Shore and Bowen Island may nominate a Business or Person for an Award of Excellence. Business Owners and Managers may nominate themselves; however, self-nominations require endorsements from one or more verifiable members of the community who can support the accuracy of your submission. Six Awards will be presented.*

1. CITIZEN OF THE YEAR

The Citizen must reside in West Vancouver or Bowen Island. Their individual achievements or contributions must have made a positive impact in the past year to the community of West Vancouver, in one or more of the following areas: Business, Community Service, Sport, Arts and Culture, Environment and/or Economic Development. The winner of this award will be asked to serve as Chamber Citizenship Ambassador for one year.

2. RISING STAR - YOUNG ENTREPRENEUR

"The one to watch" Nominees must be 40 years old or younger. They must be a West Vancouver Chamber Member, and/or reside in or have their business located in West Vancouver or Bowen Island. They are a partner, shareholder or manager of the business and must have made a positive impact within their trade or industry, be ethical, have a reputation for providing a superior level of customer service, verify sales increase, client growth and/or demonstrate business involvement in community or individual owner community service.

3. BEST NEW BUSINESS OF THE YEAR

Business must be a West Vancouver Chamber Member and/or located in West Vancouver or Bowen Island, and in operation 2 years or less or have a new owner(s) within that time period. The Business must have made a positive impact within their trade or industry, be ethical, have a recognized reputation for providing a superior level of customer service, verify sales increase, client growth and/or demonstrate business involvement in community or individual owner community service.

4. BEST SMALL BUSINESS OF THE YEAR

Business must be a West Vancouver Chamber Member and/or located in West Vancouver or Bowen Island and have 1 to 10 employees, *including home-based businesses*. The Business must have made a positive impact within their trade or industry, be ethical, have a reputation for providing a superior level of customer service, verify sales increase, client growth and/or demonstrate business involvement in community or individual owner community service.

5. BEST MEDIUM BUSINESS OF THE YEAR

Business must be a West Vancouver Chamber Member and/or located in West Vancouver or Bowen Island and have 11 to 30 employees. The Business must have made a positive impact within their trade or industry, be ethical, have a reputation for providing a superior level of customer service, show sales increase, client growth and/or verify sales increase, and/or demonstrate business involvement in community or individual owner community service.

6. BUSINESS LEADERSHIP AWARD (Company or Person)

The business or individual must be a West Vancouver Chamber Member, reside and/or have their business located in West Vancouver or Bowen Island. Their achievements or contributions must have made a positive impact within their trade or industry, be ethical, have a reputation for providing a superior level of customer service, verify sales increase, client growth and/or demonstrate business involvement in community or top management commitment to community service.

NOMINATION FORM (to be completed by Nominator)

PLEASE SUBMIT THIS FORM BY Friday, February 23rd AND ALL SUPPORTING MATERIAL by March 9th TO:
Debbie Janson, Manager debbie@westvanchamber.com

For further information please call the West Vancouver Chamber office at 604 926-6614

(If you are self-nominating, please provide substantial support documentation to verify your eligibility for the award)

Date: _____, 2018

Please Check only ONE category:

- Citizenship (Lifetime) Achievement
- Rising Star - Young Entrepreneur
- New Business of the Year
- Small Business of the Year
- Medium Business of the Year
- Business Leadership Award

Name of Business if applicable): _____

Name of Nominee: _____

Address: _____

Email: _____

Daytime/Cell Phone: _____

Nominated by:

_____	
Print Name	Signature

Email: _____	Phone: _____
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CONTINUED....

Why I believe this organization/individual is eligible for this award (completed by nominator):

Business success, service or innovation: _____

Community Service and/or Outstanding Commitment _____

Awards and Recognition _____
